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<https://bit.ly/ECMCTCP>




Create Your FSA ID




Federal Student Aid ID (FSA ID)

Your FSA ID is a **username and password** that gives you access to U.S. Department of Education online systems, such as StudentAid.gov. It provides **quick access to eligibility information for federal financial aid programs** and the Free Application for Federal Student Aid (FAFSA®) form. It can also serve as your **legal signature** when completing electronic documents.”


FSA ID Importance

- 
- ✓ Your FSA ID is your digital signature and should not be shared
 - ✓ Create your own, using your personal information

- 
- ✓ Students and contributors should keep their FSA ID's separate
 - ✓ Needed each year to access FAFSA

Create Before FAFSA Completion

- 
- ✓ SSN is matched with the Social Security Administration
 - ✓ Process can take 1-3 days



The FAFSA can **not** be completed the same day as the FSA ID is created*

Who Creates an FSA ID?

Notes

- ✓ Required to complete FAFSA
- ✓ Only create an FSA ID once
- ✓ If you have completed the FAFSA in the past, may already have one created

Who Needs an FSA ID?

- ✓ Anyone who is required to provide information on the FAFSA
- ✓ Students
- ✓ Contributor(s)

Dependent or Independent Student Status

Dependent Student

Independent Student



Contributors







Contributors Are:

- ✓ Anyone who is required to provide information, consent and approval, and a signature on the FASFA form
- ✓ Determined by dependency, Tax filing, and marital status
- ✓ Not financial responsible for student's cost of college

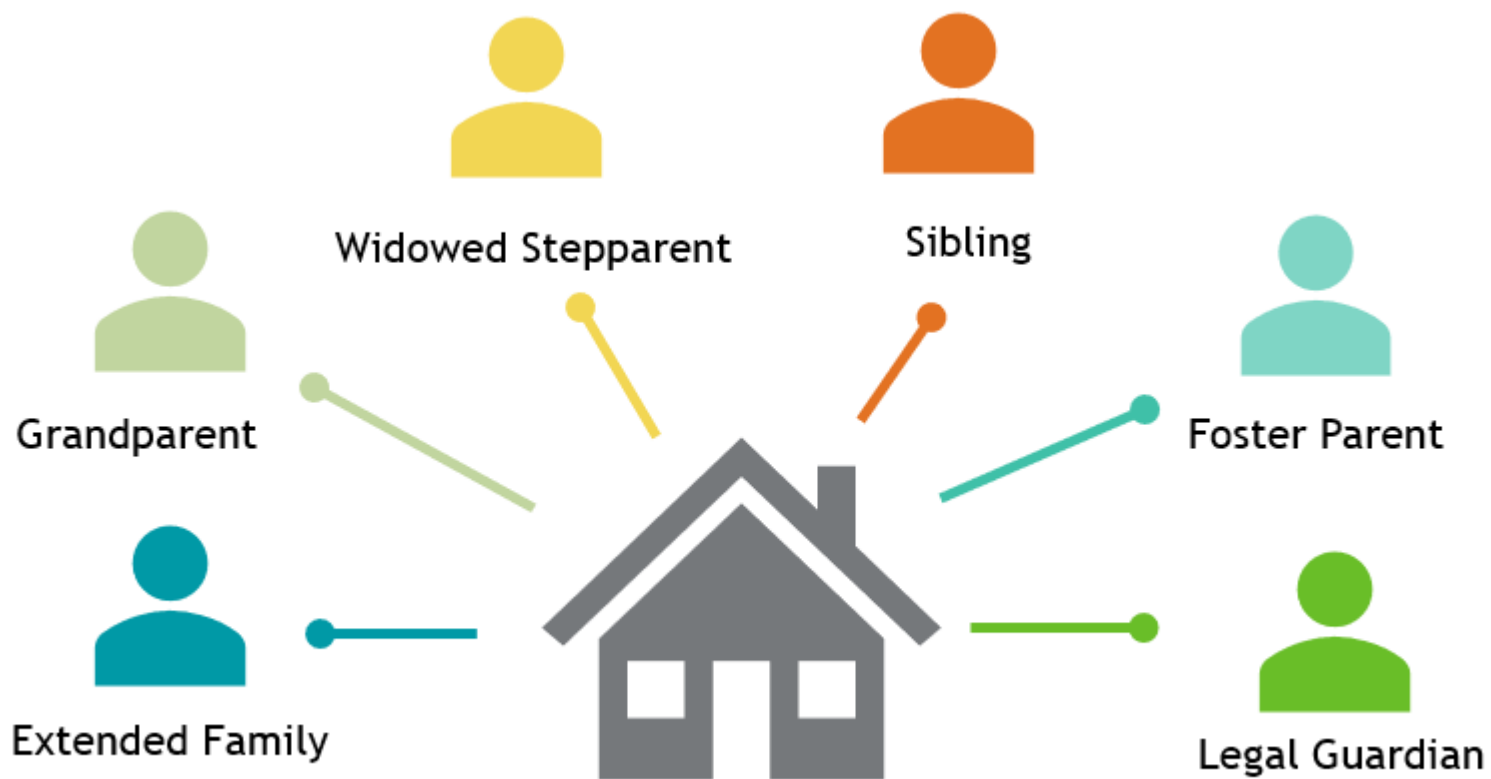
Contributors may include:

- ✓ Student
- ✓ Student's spouse
- ✓ Biological or adoptive parent
- ✓ Stepparent

Who is my Financial Aid Parent?

Are your parents married to each other or do they live together?	If not, what parent provided more financial support over the past 12 months?	Is the parent that provided more financial support remarried?
		
Both parents will report information on the FAFSA	This parent will report information on the FAFSA	Stepparent will also report information on the FAFSA
		

Not Financial Aid Parent(s)



Contributors Without SSN's

What we Know Now

- ✓ Check the box indicating you do not have a SSN
- ✓ Answer a few knowledge-based questions to verify your identity

ID Verification

- ✓ Knowledge-based identity verification process
- ✓ Can use same day to complete FAFSA
- ✓ If process is unsuccessful, you will need to complete a manual verification process
- ✓ Check your inbox for an email with steps to verify identify

Federal Student Aid Landing Page

Federal Student Aid
AN OFFICE OF THE U.S. DEPARTMENT OF EDUCATION

FAFSA® Form ▾ Loans and Grants ▾ Loan Repayment ▾ Loan Forgiveness ▾

Log In | Create Account 🔍

Create and Manage Your StudentAid.gov Account

Create an Account

Log In

POPULAR TOPICS

- Apply for Aid Using the FAFSA® Form >
- Complete a *Master Promissory Note (MPN)* >
- Apply for a Direct PLUS Loan >
- Learn About Public Service Loan Forgiveness >
- View Your Loan Information >

Considering School
I'm thinking about going to college or a career school.

In School
I'm in the process of earning a degree or certificate.

Parent
I want to help my child pay for college.

In Repayment
I have loans I need to repay.

FSA ID Preparation

Create an Account

Whether you're a student, parent, or borrower, you'll need to create your own account to manage the student loan journey.

Get Started

Already have an account? [Log In](#)

FSA ID

- ✓ Personal Information (Legal name, DOB, Social Security Number)
- ✓ Account Information (Username and password)
- ✓ Contact Information
- ✓ Communication Preferences
- ✓ Challenge Questions

Step 1 - Personal Information

Create an Account (FSA ID)

Step 1 of 7

Personal Information

I understand that I'll be required to certify that the information I provide to create an account (FSA ID) is true and correct and that I'm the individual I claim to be.

If I'm not the person I claim to be, I understand that I'm not authorized to proceed and that I should exit this form now. If I provide false or misleading information, I understand that I might be subject to a fine, prison time, or both.

First Name

Middle Initial

Last Name

Date of Birth

Month Day Year

Social Security Number

Note: A user can only have one account associated with his or her Social Security number.

Personal Information

- ✓ Legal Name
- ✓ Date of Birth (DOB)
- ✓ Social Security Number (SSN)

Step 2 - Account Information

Username Examples

- ✓ Personal cell phone number
- ✓ Personal email address
- ✓ Something you create

Create an Account (FSA ID)

Step 2 of 7

Account Information

Because financial aid agreements are legally binding, you can't create an account for someone else, even another family member. Parents and students must create their own accounts.

Username

Email Address

Confirm Email Address

Password Show Password

✓ Uppercase
✓ Lowercase
✓ Number
✓ 8+ characters

Confirm Password Show Password

Previous Continue

Password Requirements

- ✓ 8-30 characters
- ✓ one uppercase
- ✓ one lowercase
- ✓ one number

- ✓ Special characters are **not** required

Step 3 - Contact Information

Create an Account (FSA ID)

Step 3 of 7

Contact Information

Permanent Address

Address

City

State

ZIP Code

Mobile Phone Account Access

We strongly recommend setting up your mobile phone for account access. This option helps you gain access to your account if you are locked out, as well as allows your mobile phone to be used for two-step verification.

Mobile Phone

Confirm Mobile Phone

Yes, I agree to use my mobile phone for account access.

Alternate Phone Number (Optional)

Add Alternate Phone Number

Contact Information

- ✓ Permanent Address
- ✓ Mobile Phone Account Access

Step 4- Communication Preferences

Create an Account (FSA ID)

Step 4 of 7

Communication Preferences

Required Communications

The U.S. Department of Education (ED) and its federal student loan servicers will need to send you required communications and documents related to your federal student aid, such as student loan disclosures and interest statements.

I want to receive these communications:

By email

i By selecting this option, you agree to receive required communications by email and confirm you have reviewed and agree to FSA's [Terms and Conditions](#).

By postal mail

Optional Communications

ED and its federal student loan servicers want you to feel confident about the financial aid and student loan process. To help with this, we will sometimes send out information about programs you may be eligible for, such as grant programs, student loan forgiveness programs, income-based repayment plans, and more.

I want to receive these communications:

By email

By text message

Language Preference

Your choice lets us know how you would like to view website content once logged in, and what to use for your communications.

Language

English

[Previous](#) [Continue](#)

Communication Preferences

- ✓ Required Communications
 - ✓ Email (Recommended)
 - ✓ Postal mail
- ✓ Optional Communications
 - ✓ Email
 - ✓ Text
- ✓ Language Preference

Step 5 - Challenge Questions

Create an Account (FSA ID)

Step 5 of 7

Challenge Questions

Challenge questions and answers are used to retrieve your username or password if you forget them or if you need to unlock your account.
Note: Answers are not case-sensitive.

Challenge Question 1

Question
Select

Answer
Show Answer

Challenge Question 2

Question
Select

Answer
Show Answer

Challenge Question 3

Question
Select

Answer
Show Answer

Challenge Question 4

Question
Select

Answer
Show Answer

Challenge Questions

- ✓ Answers are not case sensitive
- ✓ Select confident questions, with unchanging answers
- ✓ Help unlock account if password is forgotten

Step 6 - Confirm and Verify

Step 6 of 7
Confirm and Verify

Verify the information you provided for your account below. If there is an error, click "Edit" on the section where the error exists to correct the information.

Personal Information [Edit](#)

NAME
Bernard J Wilkins

DATE OF BIRTH
11/20/2005

SOCIAL SECURITY NUMBER

Account Information [Edit](#)

USERNAME

EMAIL ADDRESS

PASSWORD

Contact Information [Edit](#)

PERMANENT ADDRESS
31 Milk Street
Boston, MA 02106

MOBILE PHONE NUMBER

MOBILE PHONE ACCOUNT ACCESS
Yes

Communication Preferences [Edit](#)

REQUIRED COMMUNICATIONS
Email

OPTIONAL COMMUNICATIONS
Email

LANGUAGE
English

Challenge Questions [Edit](#)

CHALLENGE QUESTION 1
What was the name of your elementary school?

CHALLENGE QUESTION 2
What city were you born in?

CHALLENGE QUESTION 3
Who was your favorite singer/band in high school?

CHALLENGE QUESTION 4
What was the place/location of your senior prom?

I agree to Federal Student Aid's Terms and Conditions.

[Previous](#) [Continue](#)

Confirm and Verify

- ✓ Review for accuracy
- ✓ Make changes if necessary
- ✓ Check the box at the bottom and click continue to proceed

Step 7 - Enable Two-Step Verification

Create an Account (FSA ID)

Step 7 of 7

Enable Two-Step Verification

Protect Your Account with Two-Step Verification

Whenever you sign in, we'll send a secure code to make sure it's really you. To keep your account protected, make sure your phone number and email are verified. We also suggest setting up verification using a secure authenticator app.

SMS Verification Not Verified

Email Verification Not Verified

Use an Authenticator App (Most Secure Option)

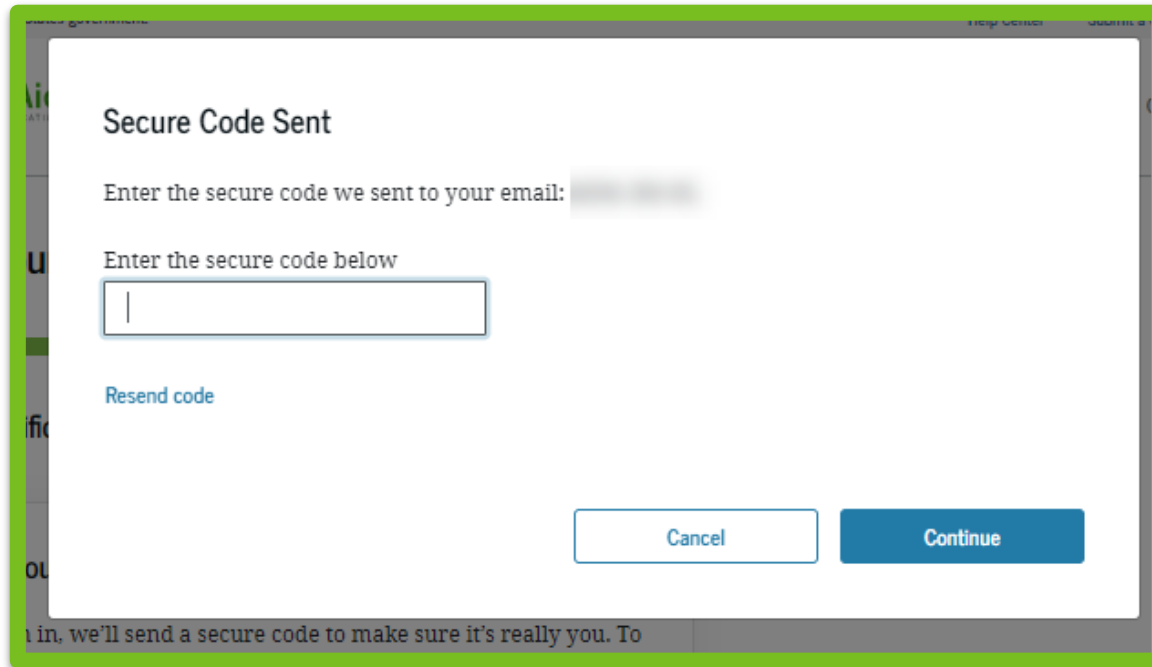
Use an authenticator app that you've downloaded from a mobile app store to view in-app secure codes—visible only to you—that can confirm your identity when you log in.

[Set Up an Authenticator App](#)

Two-Step Verification

- ✓ SMS Verification
- ✓ Email Verification
- ✓ Authenticator App
- ✓ Recommend all three methods

Step 7 - Enable Two-Step Verification



Secure Code Sent

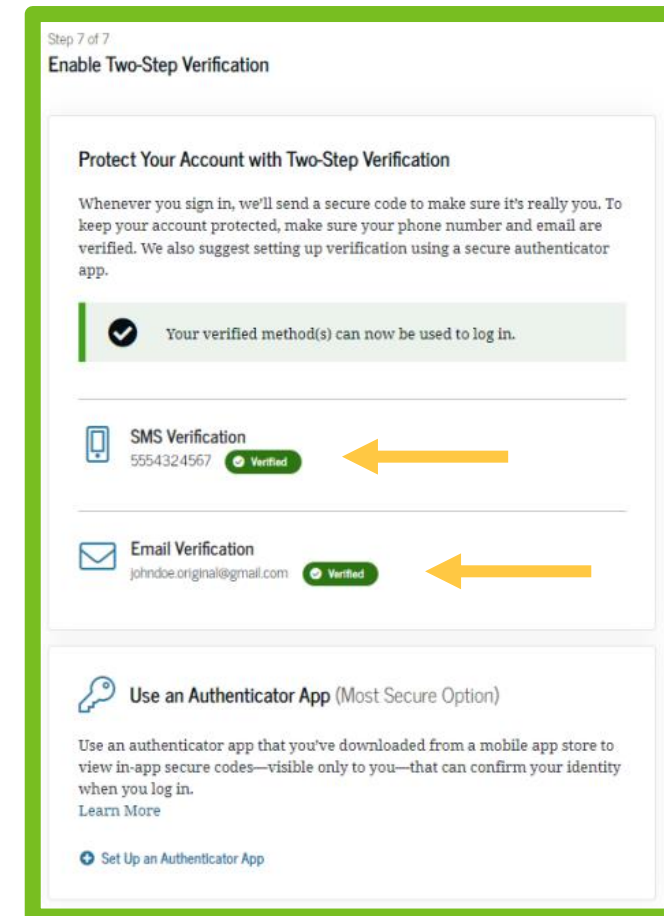
Enter the secure code we sent to your email: [blurred]

Enter the secure code below

[Resend code](#)

[Cancel](#) [Continue](#)

in, we'll send a secure code to make sure it's really you. To




Step 7 of 7


Enable Two-Step Verification


Protect Your Account with Two-Step Verification

Whenever you sign in, we'll send a secure code to make sure it's really you. To keep your account protected, make sure your phone number and email are verified. We also suggest setting up verification using a secure authenticator app.

Your verified method(s) can now be used to log in.

 **SMS Verification**
5554324567 Verified ←

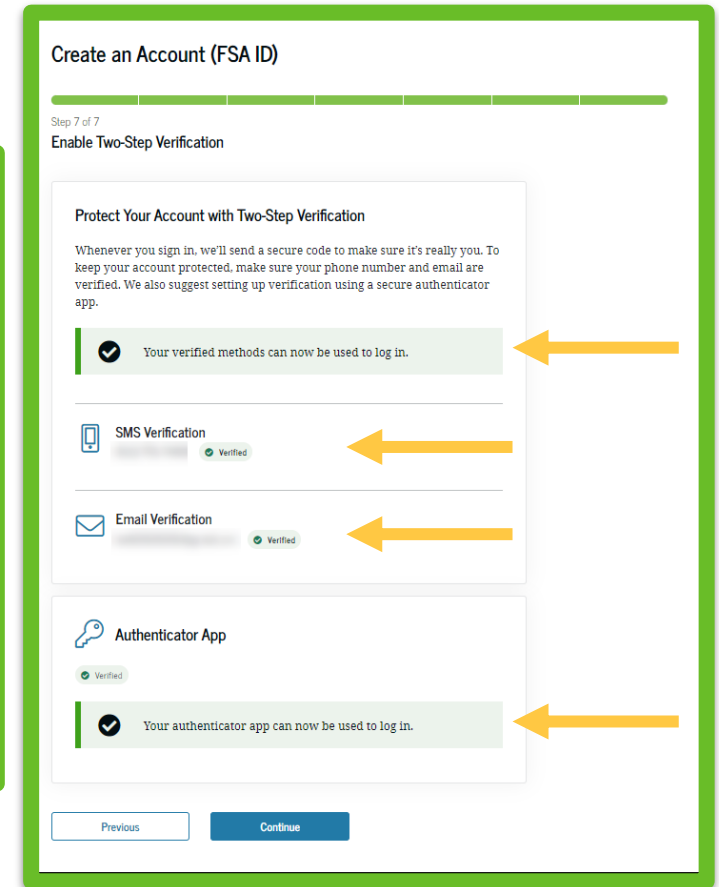
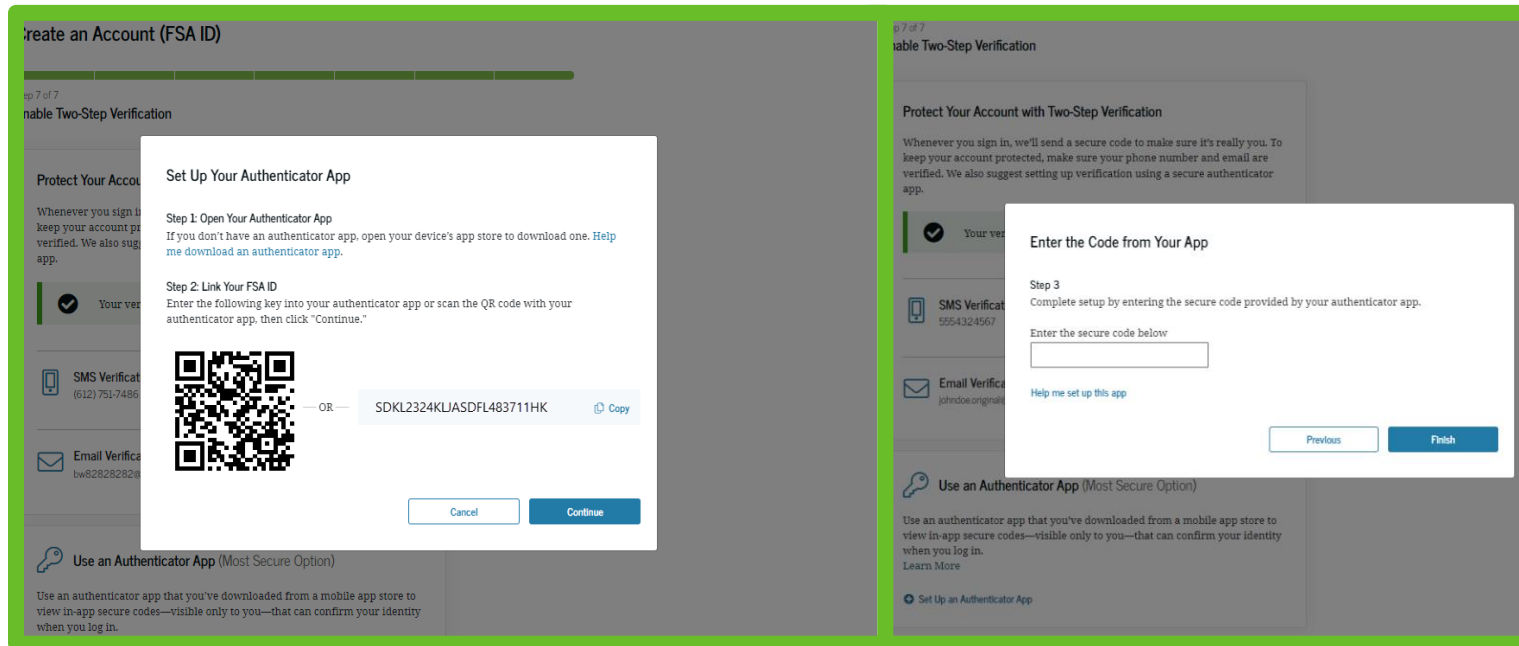
 **Email Verification**
john.doe.original@gmail.com Verified ←

 **Use an Authenticator App** (Most Secure Option)

Use an authenticator app that you've downloaded from a mobile app store to view in-app secure codes—visible only to you—that can confirm your identity when you log in.
[Learn More](#)

[Set Up an Authenticator App](#)

Step 7 - Authenticator App



Step 7 - Secure Backup Code

Create an Account (FSA ID)

Step 7 of 7

Enable Two-Step Verification: Backup Code

i Store your backup code somewhere safe.

Your backup code lets you access your account in the event that you cannot use any other two-step verification method. If for some reason you misplace or cannot access your backup code, you will be able to generate a new backup code in your account settings.

Your Backup Code Is:

2YX89TKR2G91

I have stored this backup code somewhere safe.

Previous Continue

Two-Step Verification Backup Code


- ✓ Allows access to account in the event you cannot use any other two-step verification method
- ✓ Store somewhere safe

What's Next?

Your Account Was Successfully Created — What's Next?

Before we can grant full account access, we must confirm that your name, Social Security number, and date of birth all match what is on record with the Social Security Administration (SSA). This process takes one to three days. If you verified your email address, you'll receive an email once your information is matched with the SSA.

You can still use your account while your information is being verified with the SSA.

 **Remember to Save Your Backup Code**

Your backup code lets you access your account in the event that you cannot use any other two-step verification method.

Your Backup Code Is:

What You Can Do Now

- Complete and electronically sign an original (first-time) *Free Application for Federal Student Aid (FAFSA®)* form.
- Check the SSA match status of your account information in Account Settings.
- View your [account dashboard](#), which includes checklists and other info.
- Explore this website to learn about applying for aid and repaying federal loans.
- Use the [Help Center](#) to get answers to common questions.

What You Can Do After You've Been Matched


- Fill out a FAFSA renewal form.
- Complete and sign forms such as the [Income-Driven Repayment Plan Request](#) and [Direct Consolidation Loan Application](#).
- View your personalized dashboard, your aid information in [Aid Summary](#), and [notifications and alerts about your account](#) and



Next

- ✓ Receive an email about the SSA match (1-3 days)
- ✓ Your FSA ID will be ready to complete the FAFSA

Login Troubleshooting

- 
- ✓ Retrieve Username
 - ✓ Reset password
 - ✓ Unlocked from your account



Text secure code to verified cell phone

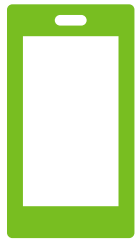


Email secure code to verified email address



Answer challenge questions

Login Troubleshooting



- ✓ Cell phone number
- ✓ Date of birth



- ✓ Email address
- ✓ Date of birth



- ✓ Last name
- ✓ SSN
- ✓ Date of birth
- ✓ Answers

Contact Federal Student Aid

Contact Information



Live chat



1-800-433-3243



Email

Hours of Operation

Monday: 8 a.m.-9 p.m. (ET)

Tuesday-Wednesday: 8 a.m.-8 p.m.
ET

Thursday-Friday: 8 a.m.-6 p.m. ET
Saturday-Sunday: Closed

Closed on federal holidays